

## AccountPlus Collabria Credit Card in MemberDirect

### AccountPlus - Collabria Credit Card allows members to

- Link their primary Collabria Credit Card to MD online banking account
- Delink their primary Collabria credit card from MD online banking account
- View their Collabria credit card transaction history, and
- Single sign on to Collabria's online portal MyCardInfo.

**Not available for MemberDirect Small Business users**

## Navigation

### From Left Navigation menu

1. Login Online Banking
2. From the left navigation menu, select Account Services
3. Select Manage Partner Accounts menu item under Account Services
4. on Manage Partner Accounts page, locate "Collabria Card" link under Link a Credit. Click "Collabria Card" link

The screenshot shows the East Kootenay Community Credit Union MemberDirect interface. At the top, there is a navigation bar with links: Home, In Our Community, Becoming a Member, About Us, Careers, and Find Branch. Below this is a secondary navigation bar with links: Online Banking, Credit Card, Online Banking, and Products and Services. The main content area has a breadcrumb trail: Home (Personal Banking) > Online Banking > Account Services > Manage Partner Accounts. On the left, a navigation menu is expanded to 'Manage Partner Accounts', which includes options like 'Add/Remove Collabria Credit Cards', 'Mobile Banking App', and 'Messages and Alerts'. The main content area is titled 'Manage Partner Accounts' and contains text explaining how to link accounts. Below this text is a section titled 'Link a Credit Card' with a button labeled 'Collabria Credit Card' highlighted by a blue box.

### Linking Collabria Credit Card

1. Accept Terms and Conditions by clicking "I Agree" button
2. Enter applicable 16 digits Card Number and 3 digits CVV
3. Click "Link Card" button
4. If the card you are trying to link is already linked, system will throw an error message stating that card is already linked.
5. And if not then, you will be presented with linking Receipt page
6. Navigate back to Collabria Cards section on Account Summary page
7. Observe that the newly linked Collabria card is listed with the card name, the last four digits of the primary card number and its balance

- ▶ My Accounts
- ▶ Payments
- ▶ Transfers
- ▼ Account Services
  - ▶ Order Cheques
  - ▶ Stop Cheques
  - ▶ Add/Modify Mobile Banking
  - ▶ Set up CRA direct deposit for individuals (CERB/CESB)
  - ▶ Canada Emergency Business Account (CEBA)
  - ▼ Manage Partner Accounts
- ▶ Add/Remove Collabria Credit Cards
- ▶ Mobile Banking App
- ▶ Messages and Alerts
- ▶ Profile and Preferences

## Add/Remove Collabria Financial Services Inc. ("Collabria Financial") Credit Card Accounts

You can now link your credit card(s) administered by Collabria Financial (your "Collabria Credit Card Account(s)") on the Account Summary page ("Credit Union Account") of your Credit Union/caisse populaire's online banking website ("Online Banking Website"). Linking your Collabria Credit Card Account(s) also enables you to connect from the Online Banking Website to the MyCardInfo website and access your Collabria Credit Card Account(s)' information without having to log in again. Set up is easy. All you have to do is:

1. Review and confirm your agreement to the Terms and Conditions specified below by clicking "I Agree".
  2. Enter your Collabria credit card number and CVV.
- Please note that you can only link a Collabria Credit Card Account to your Credit Union Account if you are the primary account holder.

### Terms and Conditions

1. You consent and authorize Collabria Financial to disclose to Central 1 Credit Union ("Central 1") your:

(i) financial information and data regarding your Collabria Credit Card Account(s), such as the last 4 digits of your Collabria Financial account(s) number; account balance; transaction details

(transaction identification and date, description, amount, status, etc.); interest rate; date of the last update; currency; and

(ii) your name, address, email, phone number, etc. (collectively the "Information") for the purposes of verifying your identity, linking and displaying your Collabria Credit Card Account(s) information on your Credit Union Account to your/on the Online Banking Website and keeping your Information up-to-date on each of mycardinfo.com and the Online Banking Website (the "Service").

You also consent and authorize Central 1 to disclose your Information to your Credit Union/caisse populaire and to Central 1's service provider, on a "need to know" basis, for the sole purpose of providing the Service.

Your information will not be disclosed to any other party without your prior consent.

2. When you link your Collabria Credit Card Account(s) to your Credit Union Account, Central 1, your Credit Union/caisse populaire and Central 1's service provider will use the Information for the sole purpose of providing the Service in respect of their privacy policies and practices. Anonymized or masked information can also be used to conduct analytics and reporting.

3. Please note that Collabria Financial is responsible for your Information until it is disclosed with your consent to Central 1, who will then be responsible in accordance with its privacy policy and practices.

4. You agree that the Collabria Credit Card Account(s) information presented on the Online Banking Website is for your convenience only and is not intended to represent or replace your official Collabria Credit Card Account(s) statement(s), which you will continue to receive from Collabria Financial. Collabria Financial bear no responsibility or liability in connection with the Information displayed on the Online Banking Website.

**At any time, you may withdraw your consent as described above by de-linking your Collabria Credit Card Account(s) from your Credit Union Account using the applicable procedure described on the Online Banking Website. Therefore, you will no longer be able to view your Collabria Credit Card Account(s) on the Online Banking Website.**

By clicking on the 'I Agree' button below, you hereby consent, acknowledge and agree to the foregoing Terms and Conditions to link your Collabria Financial Account(s) to your Credit Union Account.

| [Cancel](#)

- ▶ **My Accounts**
- ▶ **Payments**
- ▶ **Transfers**
- ▼ **Account Services**
  - ▶ Order Cheques
  - ▶ Stop Cheques
  - ▶ Add/Modify Mobile Banking
  - ▶ Set up CRA direct deposit for individuals (CERB/CESB)
  - ▶ Canada Emergency Business Account (CEBA)
  - ▼ Manage Partner Accounts
- ▶ **Add/Remove Collabria Credit Cards**
- ▶ Mobile Banking App
- ▶ **Messages and Alerts**
- ▶ **Profile and Preferences**

[Print This Page](#) | [Online Banking Help](#)

## Link Collabria Credit Card

Card Number

CVV

| [Cancel](#)

- ▶ **My Accounts**
- ▶ **Payments**
- ▶ **Transfers**
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## Add/Remove Collabria Credit Cards - Receipt

<b>Member Card Number</b> 609687	<b>Date</b> Tuesday, May 26, 2020
You have successfully linked the Collabria credit card to your account.	

[Return to your Account Summary](#) | [Print Receipt](#) | [Return to Manage Partner Accounts](#)

<a href="#">RRSP Variable C#3435849 00702</a>	\$2,359.03
<a href="#">RRSP 12M GIC 00714</a>	\$11,225.98
<a href="#">RRSP 12M GIC 00718</a>	\$13,370.01
<a href="#">RRSP 12M NR COMMUNITY BOND 00719</a>	\$12,545.68
<a href="#">RRSP 24M COMMUNITY BOND 00716</a>	\$5,514.81
<a href="#">RRSP 24M Community Bond Plan 3435849 00717</a>	\$12,724.10
<a href="#">RRSP NON-REDEEMABLE COMM BOND 00709</a>	\$41,902.95
<a href="#">RSP 12M NR COMMUNITY BOND 00711</a>	\$56,287.23

### Collabria Credit Cards

Account Name	Primary Card	MyCardInfo	Balance
<a href="#">Visa Business Classic No Fee Cash Back</a>	0211	<a href="#">View</a>	\$155.59

### Delinking Collabria Credit Card

1. Login Online Banking
2. Navigate to Account Services, then Manger Partner Accounts
3. Click "Collabria Card" link
4. Click "Remove" link for the desired card listed in the table
5. on Remove Collabria Card page, click "Remove Account" button
6. you will be presented with delinking Receipt page

### Viewing Collabria Credit Card Transaction History

1. on Account Summary page, click applicable linked Collabria Card Name under Collabria Cards section
2. you will be directed to Transaction History page which displays related transactions under the master card account.

i.e. if multiple cards are under the same master card account (primary, secondary, other), last four digits of the cards are displayed along with the Client Name, Card Name.

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## Transaction History

**Client Name**

**Card Name** Visa Business Classic No Fee Cash Back

**Card number (Last 4 digits)** 0211

**Current Balance** \$155.59

**Search Transaction History**

View Details For Select A Month

Date Range From 26/04/2020 To 26/05/2020  
dd/mm/yyyy

Effective ▲	Posted ▲	Description ▲	Debits ▲	Credits ▲
19-May-2020	20-May-2020	Spotify P0FCD04F01 Stockholm SE	-\$9.99	
13-May-2020	14-May-2020	Microsoft*Store Mississauga CD	-\$145.60	
05-May-2020	06-May-2020	METRO SON LOCKSMITH CRANBROOK CD	-\$185.85	
05-May-2020	07-May-2020	MSFT * MSBILL.INFO CD	-\$1,786.22	
05-May-2020	07-May-2020	MSFT * MSBILL.INFO CD	-\$12.32	
04-May-2020	05-May-2020	CYBERIMPAC* A#27426 TERREBONNE CD	-\$73.50	
30-Apr-2020	30-Apr-2020	Microsoft*Store Mississauga CD	-\$145.60	
29-Apr-2020	29-Apr-2020	SPLASHTOP.COM 408-861- 1088 CA	-\$125.61	

### Single Sign On to MyCardInfo page

1. on Account Summary page, scroll down to Collabria Cards section
2. on the linked card row, under MyCardInfo column click the View link
3. a new tab opens for MyCardInfo page already logged in for the card ending with xxxx <last four digits of the applicable card>
4. When "LOG OUT" link at the top right corner of the screen is clicked, the user is logged out from MyCardInfo page.

#### Collabria Credit Cards

Account Name	Primary Card	MyCardInfo	Balance
<a href="#">Visa Business Classic No Fee Cash Back</a>	0211	View	\$155.59

## EKC Cardholder

Credit Card Account Number ending in

Account Overview ⓘ

<p><b>Current Payment Due:</b></p> <p><b>\$0.00</b></p> <p>Payment Due: 06/07/2020</p> <p><b>MAKE PAYMENT</b></p>	<p><b>Current Balance:</b></p> <p><b>\$155.59</b></p> <p>Available Credit: \$7,254.00 of \$7,500.00</p> <p><b>RECENT ACTIVITY</b></p>	<p><b>Last Statement Balance:</b></p> <p><b>\$0.00</b></p> <p>Last Statement Date No Date Found</p> <p><b>VIEW STATEMENT</b></p>
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### Recent Transactions

Print [+ View All Transactions](#)

**+ Pending Authorizations ⓘ**

**- Posted Transactions** Showing 1 - 2 of 2

TRANSACTION DATE	POST DATE	ACCOUNT NUMBER	TRANSACTION DESCRIPTION	TRANSACTION AMOUNT
+ 5/19/2020	5/20/2020		Spotify Stockholm SE	\$9.99